

# Limitless Advisor

## SUMMIT ACTION PLAN

Use this form to set your priorities and actions for the quarter

NAME: .....

YEAR: .....

QUARTER: .....

### This Quarter's Priorities

### Big Why & Desired Outcomes

Clarify the outcome you want to create, the benefits of achieving it and why it's important to you.

#### BIG Priority:

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	DUE DATE	OWNER	NOTES
ACTION 1: .....	.....	.....	.....
ACTION 2: .....	.....	.....	.....
ACTION 3: .....	.....	.....	.....
ACTION 4: .....	.....	.....	.....
ACTION 5: .....	.....	.....	.....

#### Progress Priority:

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	DUE DATE	OWNER	NOTES
ACTION 1: .....	.....	.....	.....
ACTION 2: .....	.....	.....	.....
ACTION 3: .....	.....	.....	.....
ACTION 4: .....	.....	.....	.....
ACTION 5: .....	.....	.....	.....

#### Progress Priority:

.....

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	DUE DATE	OWNER	NOTES
ACTION 1: .....	.....	.....	.....
ACTION 2: .....	.....	.....	.....
ACTION 3: .....	.....	.....	.....
ACTION 4: .....	.....	.....	.....
ACTION 5: .....	.....	.....	.....

Reference and use the On-Purpose Project Planner to help you effectively scope, implement and manage each priority for optimal results.

